

PUTNAM COUNTY BOARD OF COMMISSIONERS

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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, February 7, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance (DB)

Regular Business Meeting

4. Public Comments
5. Approval of Agenda
6. Consent Agenda
 - a. Approval of Minutes - January 21, 2020 Regular Meeting (staff-CC)
 - b. Approval of Appointment to Census Complete Count Committee (staff-CC)
 - c. Approval of 2020 Alcohol Licenses (staff-CC)
7. Approval of DATE Funds Allocation (TA)

Reports/Announcements

8. County Manager Report
9. County Attorney Report
10. Commissioner Announcements

Closing

11. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item Attachment Documents:

- 6. Consent Agenda
 - a. Approval of Minutes - January 21, 2020 Regular Meeting (staff-CC)
 - b. Approval of Appointment to Census Complete Count Committee (staff-CC)
 - c. Approval of 2020 Alcohol Licenses (staff-CC)

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PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, January 21, 2020 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, January 21, 2020 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Trevor Addison

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order
Chairman Webster called the meeting to order at approximately 6:30 p.m. (Copy of agenda made a part of the minutes on minute book page _____.)
2. Invocation
Mrs. Cynthia Wallace gave the invocation.
3. Pledge of Allegiance (KI)
Commissioner Irvin led the Pledge of Allegiance.

Regular Business Meeting

4. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

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5. Public Comments
None

- 6. Consent Agenda
 - a. Approval of Minutes - January 3, 2020 Regular Meeting (staff-CC)
 - b. Approval of Minutes - January 3, 2020 Executive Session #1 (staff-CC)
 - c. Approval of Minutes - January 3, 2020 Executive Session #2 (staff-CC)
 - d. Approval of 2020 Alcohol Licenses (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copies of alcohol licenses made a part of the minutes on minute book pages _____ to _____.)

7. Setting of Qualifying Fees for 2020 General Election (staff-Finance)

Motion to approve the Qualifying Fees as shown in the meeting package.

Motion made by Commissioner Sharp, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copy of fees made a part of the minutes on minute book page _____.)

8. Approval to allow employees to convert vacation leave in excess of 240 hours into a 401/457 Plan (staff-CM/HR)

Motion to approve to allow employees to convert vacation leave in excess of 240 hours into a 401/457 Plan as presented in the meeting packet.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

9. Approval of Revised General Guidelines for Use of County Property (staff-CM)

Motion to approve the revised general guidelines for use of county property.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copy of guidelines made a part of the minutes on minute book page _____.)

Reports/Announcements

10. County Manager Report

County Manager Van Haute reported that Fire Chief Shane Hill has announced his retirement.

11. County Attorney Report

No report.

12. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: announced that the new voting equipment will be here for demonstration on February 6, 2020 beginning at 6:30 p.m. in Room 203 of the Administration Building.

Commissioner Addison: none

Chairman Webster: none

Closing

13. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Meeting adjourned at approximately 6:49 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Ewald (Wally) Hartung Home Phone: N/A
Address: 123 Smith Cove Ct Work Phone: N/A
Eatonton GA 31029 Cell Phone: _____
Occupation: Retired E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

Complete Census Count Committee

Which district do you live in? 1 2 3 4

Briefly explain your educational background B.S. MATERIAL SCIENCE
UNIVERSITY OF FLORIDA

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: N/A

Please explain any previous experience with State or Local Government: NONE

Briefly explain why you seek this appointment: A NEIGHBOR RECRUITED
ME AS A REPLACEMENT WHEN HE HAD
TO RESIGN FOR MEDICAL REASONS

If appointed, I agree to serve.

Ewald Hartung
Signature

1/13/20
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.



Office of the County Clerk
 117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
 706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2020 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal, Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	License Type
Shanil Surani	Terry’s One Stop	271 Scuffleboro Road	Retail Package: Malt Beverages and Wine
Nancy Faulconer	Who Cares	1027 Lake Oconee Parkway, #10	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
John White	Lake Oconee Elks Lodge #2849	1116 Lake Oconee Parkway, Suite 2070	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Terry J. Walker	The Watering Hole	903 Harmony Road	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Travis Williamson	44 Draft House Growler Bar	1122 Lake Oconee Parkway	Retail Package: Malt Beverages and Wine and Retail Consumption on Premises: Malt Beverages and/or Wine
Travis Williamson	44 Draft House Growler Bar – Caterer	1122 Lake Oconee Parkway	Permanent Caterer – Retail Consumption on Premises: Malt Beverages and/or Wine

Item Attachment Documents:

7. Approval of DATE Funds Allocation (TA)

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PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

DATE FUND ADVISORY COMMITTEE

Minutes

Thursday, October 4, 2018 ♦ 6:00 PM

Putnam County Administration Building – Room 204

The DATE Fund Advisory Committee met on Thursday, October 4, 2018 at approximately 6:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

- Putnam County Commission Chairman Stephen J. Hersey
- Putnam County Charter School System Superintendent Eric Arena
- State Court Judge R. Michael Gailey, Jr.
- Eatonton City Councilwoman Janie B. Reid
- Putnam County Sheriff Howard R. Sills
- Superior Court Judge Brenda H. Trammell

STAFF PRESENT

- County Attorney Adam Nelson
- County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Hersey called the meeting to order at approximately 6:02 p.m. He advised that he was an ex-officio and non-voting member of the committee. He further advised that the purpose of the committee was to make a recommendation to the Board of Commissioners for the expenditure of FY19 Drug Abuse Education and Treatment funds. Chairman Hersey also advised that the FY19 budget was for \$26,500. (Copy of agenda made a part of the minutes.)

2. Discussion of “Treatment” and “Education” Programs

Three main programs were discussed: the Ocmulgee Circuit Adult Treatment Court Collaborative (ATCC), Putnam County DUI Court, and the Putnam County Sheriff’s Office (funding for medications, doctors, etc. for inmates with drug and alcohol issues.) The former PCSO DARE program was also discussed. Judge Trammell explained the ATCC program and requested that Putnam County contribute the same as some other counties at the rate of \$2000 per month. Judge Gailey explained the DUI Court program and advised that there is \$10,000 sitting in reserves for this program. Since this program is paid for by the probationers, he agreed

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to give up this money, as long as he could keep \$500 in reserve for indigent probationers. Sheriff Sills provided some data on expenditures of his office to take care of inmates with addiction issues. Superintendent Arena explained some of the drug education programs and testing procedures that are done in the school system. Councilwoman Reid stressed the need to expend the money properly and according to code.

3. Recommendation for FY19 Fund Allocation

Motion to release the \$10,000 held in reserve for DUI Court and add it to the \$26,500 budgeted amount and distribute the funds as follows: \$24,000 to ATCC Accountability Court; \$12,000 to PCSO; and \$500 held in reserve for DUI Court.

Motion made by Superintendent Arena, Seconded by Judge Gailey.

Voting Yea: Superintendent Arena, Judge Gailey, Councilwoman Reid, Sheriff Sills, Judge Trammell.

Chairman Hersey advised that the Board of Commissioners wants to receive a report on how the funds are expended.

4. Adjourn

The meeting was adjourned at approximately 7:21 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman